

**MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
BOARD MEETING
Friday, June 19, 2009**

The regular meeting of the State Board for Community and Junior Colleges (SBCJC) met at 9:00 a.m. at the offices of the State Board for Community and Junior Colleges, 3825 Ridgewood Road, Room 507, of the Education and Research Center in Jackson, Mississippi, on Friday, June 19, 2009.

Members present: Mr. George Walker, Mr. Bubba Hudspeth, Mrs. Brenda Yonge, Mr. Ed Perry, Mr. Bruce Martin, Mr. Bobby Steinriede, Mr. Napoleon More, Mrs. Patricia Dickens, and Mr. Max Huey. Member not present: *Mr. Chip Crane.*

SBCJC Staff in attendance: Dr. Eric Clark, Mrs. Mitzy Johnson, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Fiona Qualls, Dr. Larry Day, Mr. Ray Smith, Mr. Kell Smith and Mrs. Missy Saxton.

Guests in attendance: Dr. Reggie Sykes, Institutions of Higher Learning (IHL); Ms. Karen Newman, The Clay Group.

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:00 a.m. and provided the meeting notice for the July 10th meeting on the Gulf Coast. The State Board for Community & Junior Colleges Board Meeting will be held on Friday, July 10, 2009, at 8:30 a.m. at the Beau Rivage Conference Center in Biloxi, Mississippi.

PRELIMINARIES

Mrs. Patricia Dickens gave the invocation.

Approval of May 15, 2009 Meeting Minutes

In a motion made by Mrs. Brenda Yonge and seconded by Mr. Bobby Steinriede, the SBCJC board **voted unanimously** to approve the minutes of the May 15, 2009, SBCJC Board Meeting.

Approval of Agenda

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Bobby Steinriede, the SBCJC board **voted unanimously** for approval of the day's agenda, to include amending the order of REPORTS/ACTIONS by moving number 11 to number three, to accommodate the early departure of Mrs. Brenda Yonge. This is her final meeting with the SBCJC.

REPORTS/ACTION

Executive Director's Report

Dr. Clark greeted the Board Members and welcomed them to the meeting. He reported he has been busy in the five weeks since our last meeting in Biloxi. He was part of a panel discussion at the Governor's Re-employment Summit on May 18, 2009, focusing on preserving workforce training funds. He attended the Create Foundation Annual Business meeting in Tupelo on May 21. The Legislative Workshop was held in Tunica, MS, May 31 until June 2, 2009. SBCJC staff

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members assigned to the headquarters building committee met with members of Eley, Guild, Hardy Architects on June 5 to discuss the approved feasibility study. He was a panelist at the Southern Minority Leadership Conference in Tunica on June 9, along with Dr. Aubrey Lucas, Interim Commissioner of IHL. The Annual Summer Registrar's Meeting was held at Hinds Community College in Raymond on Thursday, June 11 and Friday, June 12, where Dr. Clark provided opening remarks on June 11. Friday, June 12, 2009, he attended the Delta Council Annual Meeting in Cleveland. The first Mississippi Community College Foundation Leadership Academy (MCCFLA) was held Sunday, June 14 through Wednesday, June 17. Dr. Clark was a welcoming speaker at the Academy on June 14. On June 17, Board Members Patricia Dickens, Napoleon Moore and Bubba Hudspeth and Dr. Clark were part of a panel at the MCCFLA. A meeting was held on June 17 to discuss a longitudinal data study to possibly be funded by ARRA funds. This study would combine information from MDE, SBCJC and IHL. Dr. Clark spoke at the Mississippi Supervisors Convention in Biloxi about millage support and tuition guarantee programs. He reported House Bill 488 created a task force to study graduation rates and this task force will meet in the near future. Dr. Clark and Chairman Walker are a part of this task force. The Southern GED Conference will be held in Natchez on June 25 and Dr. Clark will bring greetings to attendees. The Trustees' Conference will be held July 10 through July 12 in Biloxi.

After the agency budget is established, Dr. Clark said he would like to re-focus on the proposed SBCJC headquarters building. He would like to schedule appointments with members of our Congressional delegation and discuss possible federal funding avenues for the building. He also reported that DFA wants staff to begin interviewing architectural firms. The SBCJC internal building committee will begin to interview firms after reviewing the submittals, most likely in late July.

Dr. Clark reported the budget is not complete, as of June 19, 2009. He does not recall the State ever having been in this situation before and he continues to talk to members of the Legislature. The CJC Support Bill gets federal ARRA stimulus funds to supplement state funds. The Administration portion of the SBCJC budget receives no ARRA stimulus funds and is left entirely up to the Legislature. He hopes they will reconvene before June 30, 2009. Dr. Clark concluded his report.

MACJC Report

On behalf of Dr. Willis Lott, Dr. Clark presented the MACJC report. He reported the following: The MACJC is continuing to work on the strategic plan and hopes to present information to the SBCJC Board this fall. The MCCFLA began this week with 33 participants. The program is very good and will allow young aspiring individuals to learn more about the community colleges and leadership skills. The presidents look forward to seeing SBCJC Board Members at the MACJC Trustee's conference in July.

Executive Session

In a motion made by Mrs. Patricia Dickens and seconded by Mr. Bruce Martin, the SBCJC board **voted unanimously** for closed determination of the meeting.

In a motion made by Chairman George Walker and seconded by Mr. Bruce Martin, the SBCJC board **voted unanimously** to move the meeting into Executive Session.

Chairman Walker announced the meeting was now in Executive Session and the meeting was closed.

The meeting was reopened by the Chairman of the Executive Session, Mr. Ed Perry, and he announced that the purpose of the Executive Session was to discuss personnel matters. He further announced that no action was taken and the Executive Session was terminated.

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Following the Executive Session, Chairman Walker recessed the Board Meeting for a five minute break at 10:00. The meeting reconvened at 10:05.

Career & Technical Education Report

Dr. Debra West presented the Career and Technical Education reports and requests.

Exhibit A is the Location Approval Request from Holmes Community College to move their Practical Nursing Program from Kosciusko to their Goodman campus.

Exhibit B is a Location Approval Request from Hinds Community College to move the Certificate Welding Program to their Rankin Campus.

Exhibit C is a request for Program Termination at Hinds Community College for the Electronics Program at their Rankin Campus. The Certificate Welding Program in Exhibit B will take the place of the Electronics Program.

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Max Huey, the SBCJC board **voted unanimously** to approve the Location Approval Request for Holmes Community College in Exhibit A; to approve the Location Approval Request for Hinds Community College in Exhibit B; and to approve the Program Termination at Hinds Community College in Exhibit C.

Dr. West presented Exhibit D, the recommendation of approval for the Practical Nursing Accreditation for Southwest MS Community College, East Central Community College and East MS Community College. SWMSCC and ECCC are recommended for probationary accreditation and EMCC is recommended for provisional accreditation.

In a motion made by Mr. Bobby Steinriede and seconded by Mr. Max Huey, the SBCJC board **voted unanimously** to approve the recommendations of approval for the Practical Nursing Accreditation for Southwest MS Community College, East Central Community College and East MS Community College.

Workforce Report

Dr. West presented Exhibit E, the Workforce Training Budget Report, as well as Exhibit F, the WET Fund Revenue Report. Both of these reports are for informational purposes and require no action. Exhibit G, the Workforce Appropriations History Report was presented to Board Members for informational purposes.

Exhibit H is a request to submit the FY 2010 Workforce Education Project Policies for the APA process.

In a motion made by Mr. Max Huey and seconded by Mr. Bobby Steinriede, the SBCJC board **voted unanimously** to approve a request to submit the FY 2010 Workforce Education Project Policies for the APA process.

Grants and Related Activities Report

Dr. West presented Exhibit I, the report for current Grants being administered by Grants personnel at SBCJC. Exhibit J reports the number of Career Readiness Certificates (CRC) issued to date. Both Exhibits I and J are for information purposes and do not require action.

Chairman Walker recognized Board Member Brenda Yonge and thanked her for her years of service with the SBCJC Board. He stated she has never, in any way, let the Board down and her

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diligence and intelligence and her general, "I want to take care of things" attitude was greatly appreciated. Mrs. Yonge commented that SBCJC was near and dear to her heart. Those in attendance gave her a round of applause. Chairman Walker told Mrs. Yonge that a plaque would be presented to her at a later date with her years of service to the SBCJC Board.

College Outreach Report

Dr. Larry Day thanked the Board for allowing him and Dr. Reggie Sykes, of IHL, to present their initial report, Exhibit K, on African-American Males (AAM) in College. Dr. Day said he would ask the Board to recommend adoption of this initiative.

Dr. Sykes thanked the Board Members for allowing him to present the report. He said the idea of this study was approached approximately one year ago and a task force was formed to research this topic. The purpose of the task force is to offer recommendations and strategies to increase enrollment of AAM in institutions of higher learning. He reported several entities in the state were interested in this information and it is a very important issue to address. He said it is important to expose the AAM population to college programs as early as possible, as this would lead to a higher probability of success.

Dr. Day thanked Dr. Sykes for allowing the CJC system to be a part of this study and showing the role the CJC systems had in the higher education learning process.

In a motion by Mrs. Patricia Dickens and seconded by Mr. Napoleon Moore, the SBCJC Board **voted unanimously** to formally support and adopt the findings of the African-American Males in College Initiative.

Programs Report

Dr. Fiona Qualls provided the report for the Programs Division. She reported that summer enrollment for the MS Virtual Community College (MSVCC) is up twelve percent. SBCJC staff members Christian Pruett and Terry Pollard have been busy creating professional development classes for online instructors of the MSVCC. An online "training academy" will be available for MSVCC online instructors in the near future, thanks to Mr. Pollard.

The Adult Basic Education and GED (ABE/GED) conferences will be held in June. The northern conference will be held in Oxford and the southern conference will be held in Natchez.

In the Monitoring Unit, Dr. Qualls reports that all fifteen community colleges have uploaded their files required to verify enrollment information. The Monitoring staff will verify this information and send back to the colleges to continue the process.

The community college academic deans' summer meeting was hosted by Jones County Junior College. Three colleges will be undergoing SACS accreditation this year. Dr. Qualls reported there are not many changes to the Articulation Agreement this year, as there was a major overall of the Agreement last year.

Dr. Qualls yielded to Dr. Reggie Sykes of IHL for further comment. He reported the Institutions of Higher Learning has a new commissioner, Dr. Hank Bounds who will begin mid-July. Dr. Sykes said he was glad to hear Dr. Bounds say that he wanted to ensure a seamless transition from K-12 all the way through graduate school. The IHL Board has formed and approved committees for their members and for the first time, there is a Community and Junior College committee. Dr. Sykes issued an invitation to the SBCJC Board to utilize the IHL board room for one of our meetings.

Technology Report

Mr. Ray Smith, Assistant Executive Director of Information Technology, presented the technology report. He reminded the Board Members that there were several interruptions throughout the community college network in May, with regard to internet connectivity. He has met with representatives from AT&T as well as the state agency Information Technology Services (ITS). AT&T will try to modify its contract with ITS in regard to the circuits that the colleges use. AT&T will implement a new feature with our existing circuits that will provide for redundancy utilizing alternate circuits. He hopes to have an estimated cost from AT&T very soon, so it can be included in the IT budget. Mr. Smith said there appears to be a solution in the near future. He concluded his report.

Research and Planning Report

Ms. Mitzy Johnson reported the Annual Summer meeting was held at Raymond campus of Hinds Community College and the meeting was very successful. Institutional Research officers, Information Technology Directors, as well as Registrars were invited to and attended the meeting. Mr. LeRoy Rooker, from Washington D.C., spoke about FERPA, the Family Educational Rights and Privacy Act. Many colleges found his presentation very helpful and have requested to have him speak at their individual colleges. Ms. Maggie Wade of WLBT-TV provided a motivational speech. Another topic that was discussed was the Higher Education Opportunity Act that was signed into law last year. This document is over 1100 pages. There are many mandates that institutions have to follow. One such mandate is the net price calculator. By 2011, all institutions must have on their websites how much it will cost for a student to attend their college, using their own data.

Ms. Johnson provided the Board members with Exhibit L, the newly published Fact and Stats Review, Fall 2008 information sheet. This document will be sent to CJC presidents, as well as state newspapers and posted on the agency website. Dr. Sykes asked for a copy of the document to be posted to the IHL website. Ms. Johnson concluded her report.

Legislative Report

Dr. Clark reported that he would report to the Board Members as soon as a budget was in hand.

Finance Report

Mrs. Deborah Gilbert presented the Finance report and referred SBCJC members to the Finance agenda tab.

Attachment 1 is the approval request for the Education Enhancement Fund Disbursements for Fund 4080 at \$2,871,339.00 and Fund 4110 at \$82,112.00, for a total amount of \$2,953,451.00, for June 30, 2009.

In a motion made by Mr. Ed Perry and seconded by Mr. Bobby Steinriede, the SBCJC board **voted unanimously** to approve the request for the Education Enhancement Fund Disbursements for Fund 4080 at \$2,871,339.00 and Fund 4110 at \$82,112.00, for a total amount of \$2,953,451.00, for June 30, 2009.

Attachment 2 is an Update on the Education Enhancement Fund Reductions. This is for informational purposes only and does not require action.

Attachments 3a and 3b are the Financial Statements for Funds 2291 and Special Funds as of May 31, 2009. This is for informational purposes only and does not require approval.

Attachments 4a and 4b are the approval requests for the Support Budget and the Administration Budget for FY 2011.

Attachment 4a is the Mid-Level calculation and is where Mrs. Gilbert began when creating this request. The total increase needed for Mid-level Funding is \$129,409,071.00. The presidents would like to request half of that amount, \$64,704,536.00. One of the items outside of the Mid-Level Funding calculation is the Drop-out Recovery Initiative and that amount is \$13,849,500.00. The total requested increase for Support will be \$78,554,036.00. Mrs. Gilbert requests approval of this increase.

In a motion made by Mr. Ed Perry, seconded by Mr. Napoleon Moore, and after a thorough discussion, the SBCJC board **voted unanimously** to approve the Support Budget Request for FY 2011 on Attachment 4a and to approve the Administration Budget Request for FY 2011 on Attachment 4b.

Mrs. Gilbert concluded the Finance Report.

Travel Authorizations

Chairman Walker asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

In a motion made by Mr. Bubba Hudspeth and seconded by Mrs. Patricia Dickens, the SBCJC board **voted unanimously** to approve the travel expenses for the following:

Chairman Walker met with Dr. Howell Garner at the Delta Development office in Clarksdale on May 6, 2009.

Chairman Walker met with representatives of Coahoma Community College to discuss their Nursing Program on May 20, 2009.

Chairman Walker attended the Legislative Workshop in Tunica, May 31 through June 2, 2009.

Mr. Hudspeth attended the Legislative Workshop in Tunica, May 31 through June 2, 2009.

Mr. Hudspeth traveled to the Mississippi Community College Foundation Leadership Academy held at Eagle Ridge Conference Center on June 17, 2009.

Mrs. Patricia Dickens traveled to the Mississippi Community College Foundation Leadership Academy held at Eagle Ridge Conference Center on June 17, 2009.

OTHER BUSINESS

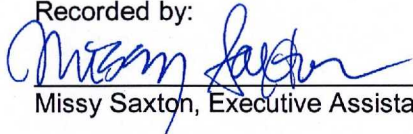
Chairman Walker mentioned the upcoming scheduled board meetings on the agenda and Mr. Perry asked if all meetings would be held in Jackson. Dr. Clark reminded Board Members that Dr. David Cole of Itawamba Community College had extended an invitation to the SBCJC Board to host a board meeting. Dr. Clark said he would follow up with Dr. Cole and report to the Board.

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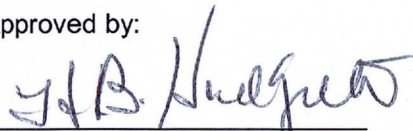
ADJOURNMENT

There being no other business, Chairman Walker adjourned the meeting at 11:35 a.m.

Recorded by:


Missy Saxton, Executive Assistant

Approved by:


Mr. Henry Hudspeth, Vice Chairman


Dr. Eric Clark, Executive Director

Exhibits:

Career Technical
Workforce
Grants
College Outreach Report
Research & Planning
Finance Report
Dr. Clark's Handouts & Articles

Exhibits A-D
Exhibits E-H
Exhibits I-J
Exhibit K
Exhibit L
Separate Agenda